

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the school with address : N. P. CO-ED. SR. SEC. SCHOOL, NAUROJI NAGAR,  
with Pin code no. NEW DELHI-110029

- (i) E-mail nrj.m@ndmcmail.gov.in  
(ii) Ph. No. 011-26711169  
(iii) Fax no. -NA-

2. Years of establishment of school 1972

3. Is the school recognised , Yes

if yes By which Authority NDMC (NEW DELHI MUNICIPAL COUNCIL)

4. List of member of school managing Committee with their Address/ tenure and Post held -NA-

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD
List enclosed					

5. Area of School Campus

- (i) In Acres -  
(ii) In sq. mtrs. 2990 meter<sup>2</sup>  
(iii) Built up Area (Sq. mtrs.) 990  
(iv) Area of playground in (Sq. mtrs.) 2000  
(v) Other facility  
(vi) Swimming pool NO  
(vii) Indoor game YES  
(viii) Dance rooms NO  
(ix) Gymnasium NO  
(x) Music Room NO  
(xi) Hostels NO  
(xii) Health and Medical YES  
Check up

6. Details of the fee structure

- (i) Pre nursery No fee charged  
(ii) Nursery Free Education from Nry. to XII  
(iii) I to V Free Education from Nry. to XII  
(iv) VI to VIII Free Education from Nry. to XII

7. Transport facility

- (i) Own Buses NO  
(ii) Busses hired on contract basis NO  
(iii) Details of transport charge

8. Details of salary being paid by the school to teaching staff/non-teaching (to be updated time to time)

Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
			As per the norms adopted for Central Govt Employees		
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-		30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

9. Mode of payment of salary

- (i) Name of the bank through which salary is drawing- ECS (Different Banks for individuals)  
(ii) Through single cheque transfer advice \_\_\_\_\_  
(iii) Individual cheque \_\_\_\_\_  
(iv) Cash \_\_\_\_\_

10. Library facility

- (i) Size of the library in sq. mtrs. 36  
(ii) No. of Periodicals 07  
(iii) No. of Dailies 02 (NAVBHARAT TIMES+HINDUSTAN TIMES)  
(iv) No. of Reference books class- wise I TO V-50  
(v) No. of Magazine VI TO VIII-75  
(vi) Others IX TO XII

11. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmil.gov.in](mailto:deo-g.education@ndmcmil.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmail.gov.in](mailto:deo-admn.education@ndmcmail.gov.in)

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmail.gov.in](mailto:director.education@ndmcmail.gov.in)

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

12. Members of Sexual Harassment committee

13. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	11	17	28	Maths in English
Nursery B	12	17	29	Maths in English
Nursery C	19	09	28	Maths in English
<b>Total of Nursery</b>	42	43	85	Maths in English
I A	19	14	33	Maths in English
I B	18	15	33	Maths in English
II A	14	15	29	Maths in English
II B	14	15	29	Maths in English
III A	13	13	26	Maths in English
III B	12	16	28	Maths in English
IV A	19	14	33	Maths in English
IV B	18	15	33	Maths in English
V A	17	11	28	Maths in English
V B	14	13	27	Maths in English
<b>Total class I to V</b>	158	141	299	
VI A	23	13	36	Maths in English
VI B	20	14	34	Maths in English
VII A	18	11	29	Maths in English
VII B	19	12	31	Maths in English
VIII A	17	10	27	Maths in English
VIII B	14	13	27	Maths in English
<b>Total of class VI to VIII</b>	111	73	184	-
<b>Grand Total of Nur. To VIII</b>	311	257	568	-

14. Academic session period

From 01/04/2016 to 31/03/2017

15. Vacation period

From 11/05/2016 to 30/06/2016 (Summer vact.)

From 8/10/2016 to 10/10/2016 (Autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

16. Admission period

Throughout the year for I TO VIII

17. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
List of staff enclosed						

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

#### Other Information

1. Brief about History of school in 100 words

School was established in the Year 1975, upgraded to the secondary level in 2012 and in 2014 upgraded upto senior secondary level.

2. Main achievements ( Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also)-copy enclosed

3. Main achievements ( Academic, Sports, Co-Curricular etc ) of school from 1<sup>st</sup> April 2016 to till date. (Please include Photos also)-copy enclosed

4. Information about HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1.	Mr. Ram Niwas Gaur	Head Master	263749	15.05.1964	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1.	1.5 Km.	Police Station-S J. Enclave, New Delhi	011-24106345

6. Information about Rooms

S. No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= Xii-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of Tube Lights	Remarks
1.	1			6 X 6 X 3.2	5	2	3	4	
2.	2			6 X 6 X 3.2	5	2	3	4	
3.	3			6 X 6 X 3.2	5	2	3	4	
4.	4			6 X 6 X 3.2	5	2	3	4	
5.	5		Principal Room	6 X 6 X 3.2	5	2	3	4	
6.	6			6 X 6 X 3.2	5	2	4	4	
7.	7			6 X 6 X 3.2	5	2	4	4	
8.	8			6 X 6 X 3.2	5	2	4	6	
9.	9			6 X 6 X 3.2	5	2	3	4	
10.	10			6 X 6 X 3.2	5	2	3	4	
11.	11			6 X 6 X 3.2	5	2	3	5	
12.	12			6 X 6 X 3.2	5	2	3	5	
13.	13			6 X 6 X 3.2	5	2	3	5	
14.	14		Vice Principal Room	6 X 6 X 3.2	5	1	3	4	
15.	15		Examination Room	6 X 6 X 3.2	5	2	3	4	
16.	16			6 X 6 X 3.2	5	2	3	4	
17.	17			6 X 6 X 3.2	5	2	3	4	
18.	18		Science Lab	6 X 6 X 3.2	5	2	3	4	

19.	19		Computer Lab	6 X 6 X 3.2	5	1	3	4	
20.	20		Staff Room	6 X 6 X 3.2	3	3	3	4	
21.	21			6 X 6 X 3.2	3	3	3	4	
22.	22			6 X 6 X 3.2	3	3	3	4	
23.	23			6 X 6 X 3.2	5	2	3	4	
24.	24			6 X 6 X 3.2	5	2	3	4	
25.	25		Home Sc. Lab	6 X 6 X 3.2	5	2	3	3	
26.	26		Library	6 X 6 X 3.2	5	2	4	4	
27.	27			6 X 6 X 3.2	5	2	4	4	
28.	28			6 X 6 X 3.2	5	2	4	6	
29.	29			6 X 6 X 3.2	5	2	3	4	
30.	30			6 X 6 X 3.2	5	2	3	4	
31.	31			6 X 6 X 3.2	5	2	3	4	
32.	32			6 X 6 X 3.2	5	2	3	4	
33.	33			6 X 6 X 3.2	5	2	3	5	

# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) **No**
- Whether the school has Ramp for Physically Challenged. (Yes/No) **Yes**

7. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W.Cs	No. of Urinals
07	GROUND	03-MALE	01-Male-Staff 02 Male-Students	01 02	0 3
		03-FEMALE	01-Male-Staff 02 Male-Students	1 4	1 4
		02-MALE	01-Students 01-Staff	1 2	2 2
04	FIRST FLOOR	02-FEMALE	01-Students 01-Staff	2 2	5 2

8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
38	38	02	Nil

9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
List Enclosed				

10. Important contact numbers

S. No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	Sachin	011-24107089
2.	A.E. (Civil)		
3.	E.E. (Civil)		
4.	J. E (Electrical)	Ghanshyam Pandey	011-24671506
5.	A.E. (Electrical)	Mahesh Abijay	9871440290
6.	E.E. (Electrical)	Achal Donga	011-23010114
7.	Section Officer (Horticulture)	Ajay Rana	98118248189
8.	Any Other		